



Main Campus
15015 Ganges Road
Belvedere
Harare
Zimbabwe

Telephone: +263 4 741422 - 36
Website: www.hit.ac.zw

REQUEST FOR QUOTATION

TO: Suppliers of Corporate Gifts

CLOSING DATE: 22.04.2018

DATE: 19.04.2018

CLOSING TIME 1600 hours

RETURN QUOTATION TO: BUYING UNIT

CONTACT PERSON: D. Banda

DELIVERY PERIOD: 2 Days.

ITEM NUMBER	DESCRIPTION (Please give full specification)	QUANTITY
1	Branded Document Folders	500
2	Branded gift bags	200

INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology
6. Quotations must be submitted in sealed envelopes.